



UNITED STATES FORCES KOREA INSTRUCTION

FKJ4

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24 September 2024

(U) BULK PETROLEUM MANAGEMENT

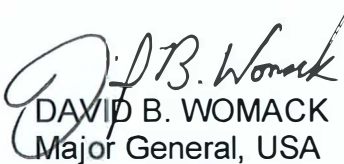
(U) References: See Enclosure D.

1. (U) Purpose. This instruction is to establish policies, procedures, and responsibilities of the United States Forces, Korea (USFK) Bulk Petroleum program management in the Republic of Korea (ROK) during armistice, contingencies, or the war to support the Combined Forces Command (CFC) contingency operations plans. This instruction articulates required implementing actions and assigns responsibilities and organizations responsible for the actions to develop supporting plans and policies and identifies requirements to achieve unity of effort to address bulk petroleum support for Korea in Armistice and contingency operations.
2. (U) Superseded/Canceled. This instruction supersedes USFK Regulation 55-443, dated 30 Jul 2020.
3. (U) Summary of Change. This revision includes updated examples for support from service components and verbiage change.
4. (U) Applicability. This instruction applies to Headquarters (HQ) USFK, Eighth Army (8A), 7th Air Force (7AF), Marine Forces Korea (MARFOR), Commander Naval Forces Korea (CNFK), Special Operations Command Korea (SOCKOR), and Space Forces Korea (SPACEFOR-KOR), including Major Subordinate Commands under their respective service components any other Department of Defense (DoD) agencies operating in Korea during armistice and contingency.
5. (U) Responsibilities. See Enclosure A.
6. (U) Supplementation. Supplementation of this instruction and issuance of command and local forms are prohibited without prior approval of HQ USFK, ATTN: FKJ43, Unit 15237, APO AP 96271- 5327.

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7. (U) Suggested Improvements. The proponent of this instruction is Operations Division, J4, USFK. Users can send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the J4, USFK, Unit # 15237, APO AP 96271-5327.
8. (U) Records Management. Records must be disposed in accordance with the CJCSM 5760.01B, Volume II, Joint Staff, and Combatant Commands Records and Information Management Manual—Disposition Schedules.
9. (U) Releasability. This instruction is approved for public release; distribution is unlimited. DoD components, other federal agencies, and the public may obtain copies of this instruction through the internet from the USFK home page <https://www.usfk.mil/Resources/USFK-Publications/> or on NIPRNET at https://pacom.deps.mil/cmds/usfk/USFK_Publications/Pages/Home.aspx.
10. (U) Effective Date. This instruction is effective upon receipt.


DAVID B. WOMACK
Major General, USA
Chief of Staff

(U) Enclosures:

- A – Policy
- B – References
- C – Bulk Petroleum Planning and BPWRR Timeline
- D – Combined and Joint (CFC and USFK) Training Event
- GL – Glossary

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ENCLOSURE A (U) POLICY

1. (U) Purpose

a. (U) This instruction articulates required implementing actions and assigns responsibilities and organizations responsible for the actions to develop supporting plans and policies and identifies requirements to achieve unity of effort to address bulk petroleum support for Korea in armistice and potential contingency operations.

b. (U) The USFK fuel strategy is to provide the right fuel and amount at the right time on specification and strategically positioned on the Korean Peninsula. This is accomplished by leveraging globally integrated fuel supply chain solutions to ensure USFK is effectively postured during armistice to facilitate a rapid transition to contingency operations. As kinetic and non-kinetic threats from our adversaries continue to evolve, USFK fuel posture remains paramount to our warfighting capability. USFK's Sub-Area Petroleum Office (SAPO) and service components with bulk fuel responsibilities in both armistice and contingency operations will continue pursuing innovative solutions to build resiliency into the supply chain and fuels infrastructure. These solutions will leverage interoperability, standardization, and flexibility, maximizing the fuel supply chain, infrastructure redundancy, and resiliency to minimize risk.

2. (U) References. Required and related publications are listed in Enclosure D.

3. (U) Explanation of Abbreviations and Terms. Abbreviations and terms used in this instruction are explained in the glossary.

4. (U) Responsibilities

a. (U) USFK Sub-Area Petroleum Office (SAPO): Commander, USFK, established the SAPO, in accordance with (IAW) JP 4-03, and USINDOPACOMINST 0601.01 to discharge joint staff petroleum logistics responsibilities. The USFK SAPO will:

(1) (U) Act on behalf of the USINDOPACOM Joint Petroleum Office (JPO) for all bulk petroleum matters in the Korean Theater of Operations (KTO).

(2) (U) Serve as the lead planner and subject matter expert for bulk petroleum management.

(3) (U) As required, provide management, oversight, and planning for all phases of bulk petroleum war reserves, peacetime operating stocks, distribution plans, and facilities management for US forces, Combined Forces Command (CFC), and other

organizations.

(4) (U) At Defense Condition declaration, and direction of the CFC C4 activate and Co-Chair the Combined Petroleum Support Center (CPSC) as the focal point for all bulk petroleum matters for the US, ROK, UN sending states, and other organizations as required in contingency operations.

(5) (U) Establish petroleum policy, assign responsibilities, and prescribe procedures for managing Service-owned petroleum products.

(6) (U) Develop Appendix 1 (Petroleum, Oils, and Lubricants (POL) Supply to Annex D, Logistics) for USFK OPLANs and CONPLANs.

(7) (U) Review and validate Service component bulk petroleum support submissions for Wartime Host Nation Support (WHNS), Wartime Movement Program (WMP), Korean Flag Shipping (KFS), and other programs providing logistics resources and capabilities enabling bulk petroleum operations.

(8) (U) Consolidate, integrate, and validate Service Component bulk petroleum requirements for exercise and contingency Prepositioned War Reserve Requirement (PWRR) IAW the Office of the Assistant Secretary of Defense Sustainment & Materiel Readiness (ASD) S&MR)) Days of Supply Guidance. Provide requirements to USINDOPACOM JPO and Defense Logistics Agency Energy for sourcing, analyzing, and developing a support plan.

(9) (U) Submit the Bulk Petroleum Contingency Report (REPOL) and the Bulk Petroleum Capabilities Report (POLCAP) in accordance with the Chairman of the Joint Chiefs of Staff Manual (CJCSM) 3150.14D, Joint Reporting Structure—Logistics.

(10) (U) Collaborate, review, monitor, and revise Service component Inter-Service Support Agreements (ISSA), Host Nation Support Agreements, Memorandums of Understanding (MOU), Memorandums of Agreement (MOA), and Mutual Logistics Support Agreements (MLSA), as required.

(11) (U) Monitor, advocate and prioritize Service component fuel facility Military Construction (MILCON) submissions through ROK-funded construction or the Installation Planning and Review Board (IPRB) Fuels MILCON process, as applicable.

(12) (U) Oversee and manage bulk petroleum-related Integrated Priority List (IPL) submissions; provide the Service Components IPL guidance and timelines.

(13) (U) Coordinate with the USINDOPACOM JPO on the release or

reallocation of Prepositioned War Reserve Stock (PWRS) in support of contingency operations.

(14) (U) Chair the Joint Petroleum Working Group-Korea (JPWG-K).

(15) (U) Establish and assess bulk petroleum training objectives for CFC and/or USFK training events.

(16) (U) Perform staff assistance/site survey visits to fuels installations, as required.

(17) (U) Provide the CDR USFK, under emergency conditions, Service component assigned a precedence of priority on the allocation of bulk petroleum during constrained fuel availability.

(18) (U) Provide DLA Energy with an operational impact statement to support the command position on the allocation decision if Joint Materiel Priorities and Allocation Board deliberation and adjudication are required.

(19) (U) Maintain and monitor operational petroleum delivery requirements from Service component petroleum managers.

(20) (U) Coordinate with other SAPO offices in the USINDOPACOM AOR as required.

(21) (U) Notify USINDOPACOM JPO, via secure email, of inviolate level penetrations and provide a plan for reconstitution of levels, including a time frame when levels will be covered.

(22) (U) Coordinate with the CFC C4 fuels officer for armistice and contingency bulk fuel planning.

(23) (U) Coordinate with the ROK Ministry of National Defense (MND), Logistics Management Bureau, and local commercial entities for bulk petroleum infrastructure and available support.

b. (U) USFK Service Component Fuels Offices

(1) (U) USFK SAPO leads the Joint Petroleum Community (JPC) to support the USFK Fuels Strategy to ensure effective and efficient strategic bulk petroleum management in the KTO. The core USFK JPC consists of fuel offices from all Service components and DLA-Energy Korea Regional Office. Service components coordinate

with subordinate and/or adjacent organizations, as required. Additional coordinating organizations of the JPC will participate, as required.

Core Members	Coordinating Organizations
Eighth Army (8A)	USFK Engineers
7th Air Force (7AF)	USFK J34 Critical Infrastructure Office
Commander, Naval Forces Korea (CNFK)	USFK J43 Operations Division
Marine Forces Korea (MARFOR-K)	USFK J44 Transportation Division
Special Operations Command Korea (SOCKOR)	USFK J45 Plans Division
Space Forces Korea (SPACEFOR-K)	USFK J8 Capabilities Division
DLA-E Korea Regional Office	

(U) Table A1. USFK Service Component Fuels Offices

(2) (U) USFK Service component Fuels Offices, including SOCKOR and SPACEFOR-K, are subject to USFK SAPO's authority and are responsible for fuel handling at their specific operational locations. The Service component Fuels Offices coordinate all fuel issues with the USFK SAPO, DLA-E Korea, and Service component headquarters (as applicable) during single-Service, joint, and multinational operations, including contingencies and training events. Designate a dedicated fuel planner, or Office of responsibility, if no fuels office exists. The Service component Fuels Offices will:

- (a) (U) Adhere to all reporting requirements outlined in paragraph 6.
- (b) (U) Serve as the fuels subject matter expert for their respective Service Component Commands.
- (c) (U) Serve as the primary point of contact for the USFK SAPO on Service-related fuel matters.
- (d) (U) Operate petroleum facilities under Service ownership.
- (e) (U) Implement fuel standardization policies.
- (f) (U) Manage Service-unique theater-assigned bulk petroleum transportation assets and equipment and reports change in status of assets through the POLCAP and REPOL.

(g) (U) Compute wartime petroleum demands based upon combatant commander operations plans, wartime fuel consumption rates, and war reserve requirements by location and establish daily wartime demand profile.

(h) (U) Assist the USFK SAPO and DLA Energy Korea in selecting and assigning priority fuel MILCON and ROK-funded construction projects.

(i) (U) Provide technical support for DLA-funded SRM and construction at its fuel facilities.

(j) (U) Services requiring fuel additives will provide the necessary training and equipment to additive bulk fuel in a contingency environment.

(k) (U) Provide the USFK SAPO Service component-specific input for applicable OPLANs and CONPLANs, including Appendix 1 of Annex D of OPLANs and CONPLANs.

(l) (U) Participate in CFC and USFK training events and assist the USFK SAPO in building training objectives by providing Service-specific input.

(m) (U) Nominate and submit Service component Fuels Infrastructure as a Theater Critical Assets to the USFK SAPO IAW paragraph 3-3.

(n) (U) Ensure that all available host nation resources detailed in paragraphs 5.e. and 5.f. are coordinated to support both armistice and contingency operations.

(o) (U) Plan and collaborate with the equivalent ROK Service component to coordinate bulk fuel requirements for armistice and contingency.

(p) (U) When directed, provide bulk petroleum support to any joint force and/or multinational force as directed by USFK/CFC.

(q) (U) Submit and monitor all requests for the movement of POL via Convoy Movement Requests during armistice via NIPR network to the servicing area Movement Control Team and during contingency via CENTRIX-K network to 25th Transportation Battalion.

(r) (U) Attend as well as present Service-specific concept of support, Bulk Petroleum War Reserve Requirement (BPWRR), and fuel support requirements at the annual USFK Bulk Fuels and Water Workshop.

(s) (U) Adhere to all Fuel Spill Requirements listed in USFK Manual 4715.05 Korea Environmental Governing Standards.

c. (U) Service Component Fuels Offices responsibilities

(1) (U) Eighth Army Fuels Office will manage overland petroleum support, including inland waterways, to US land-based forces in the KTO. Provide the necessary force structure to install, operate, and protect tactical petroleum storage and distribution systems, including pipelines. Provide a system that transports bulk petroleum inland from the high-water mark. Be prepared to (BPT) provide bulk petroleum support to include diesel and MOGAS to any joint force and/or multinational force operating as part of USFK/CFC.

(2) (U) 7th Air Force Fuels Office will maintain the capability to provide tactical support to Air Force units in the USFK AOR at improved and austere locations. It shall also provide the distribution of bulk petroleum products by air where immediate support is needed at remote locations. BPT provide bulk petroleum support to include diesel and MOGAS to any joint force and/or multinational force operating as part of USFK/CFC.

(3) (U) CNFK will provide seaward and over-the-shore bulk petroleum products to the high-water mark for US sea-and land-based forces in the USFK areas of operation (AO). It shall maintain the capability to provide bulk petroleum support to naval forces afloat and ashore (to include US Coast Guard forces in the USFK AO). BPT provide bulk petroleum support to include diesel and MOGAS to any joint force and/or multinational force operating as part of USFK/CFC.

(4) (U) MARFORK will maintain the capability to provide bulk petroleum support to Marine Corps units in USFK AOR. BPT provide bulk petroleum support to include diesel and MOGAS to any joint force and/or multinational force operating as part of USFK/CFC.

(5) (U) SOCKOR will ensure that timely identification of bulk petroleum requirements support to include diesel, MOGAS is provided to the appropriate agency for ground, air, and sea-based fuel support, and is submitted to the SAPO for OPLANS, CONPLANS, and other operations, as required.

(6) (U) SPACEFOR-K will ensure that timely identification of bulk petroleum requirements to include diesel, MOGAS is provided to the appropriate agency for fuel support and is submitted to the SAPO for OPLANS, CONPLANS, and other operations, as required.

d. (U) DLA Energy Korea Regional Office

(1) (U) In accordance with Department of Defense Instruction (DoDI) 4140.25, Department of Defense Manual (DoDM) 4140.25-M, and Department of Defense Directive (DoDD) 5101.8, DLA Energy Korea acts on behalf of DLA Energy and the DLA Indo-Pacific Region to execute Integrated Materiel Manager (IMM) for bulk petroleum responsibilities in support of USFK, by providing procurement, transportation, storage, distribution, ownership, accountability, budgeting, quality assurance and surveillance, and infrastructure sustainment, restoration, and modernization to the point of sale. DLA Energy Korea's responsibilities and functions include the following:

(a) (U) Procure fuel to meet US military requirements in peacetime and wartime, making every effort to purchase commercial and military specification fuels.

(b) (U) Plan, program, budget, and fund projects for energy commodities infrastructure which includes facilities and equipment necessary to support the storage and distribution of Defense Working Capital Fund energy commodities.

(c) (U) Administer and fund maintenance, repair, construction, and eligible environmental remediation projects, in coordination with the service components.

(d) (U) Plan, program, budget, and fund contract storage and associated services, including refueling vehicles and equipment or aircraft servicing contracts, based on Service component requirements, for bulk petroleum support. Plan, program, budget, and fund the operation of DFSPs whereby DLA has agreed to fund specified direct costs.

(e) (U) Support international agreement negotiations with DLA Energy HQ to provide bulk petroleum support overseas.

(f) (U) Provide centralized contingency, emergency, and operational fuel planning and support to DoD Components and participating agencies.

(g) (U) Provide technical support to the relevant service component responsible for developing and managing petroleum product specifications.

(h) (U) Allocate resources in support of PWRR, compute operating stock (OS) requirements, and develop an inventory management plan (IMP) that identifies inventory levels, storage, and covered requirements.

(i) (U) Analyze and validate annual quantities of PWRS in coordination with the service components. Jointly review Combatant Command (CCMD) requests to release PWRS in support of DSCA or contingency operations with the CCMDs, Joint

Petroleum Office (JPO), and Office of the Assistant Secretary of Defense for Sustainment

(j) (U) Provide support with:

- 1 (U) PWRS
- 2 (U) Aviation Into-Plane Reimbursement (Air) Card®
- 3 (U) Ships' Bunkers Easy Acquisition (SEA) Card®
- 4 (U) DoD Fleet Card
- 5 (U) Quality Assurance Representative
- 6 (U) WHNS provided to the United States
- 7 (U) Direct delivery contracted services
- 8 (U) Electronic Point of Sale

(2) (U) Coordinate for the delivery of bulk fuels as close as practicable to the point of the intended use or where it can reasonably be expected to be delivered by the contractor during armistice, through Convoy Movement Request, Wartime Movement Program and Service components to deliver during contingency to capitalized sites.

(3) (U) Acquire the necessary petroleum product, storage, and/or services within the KTO, including non-tactical refueling vehicles, equipment, and refueling contracts, to support military requirements. Plan, program, and budget for the sustainment, restoration, and modernization (SRM) of DoD bulk fuel facilities supporting the storage and distribution of capitalized bulk fuel.

(4) (U) Support the concept of operations for the DLA support team with the following:

- (a) (U) Contingency slating and inventory management
- (b) (U) Quality assurance
- (c) (U) Continuity of operations plan

- (d) (U) Sustainment, restoration, and modernization coordination
- (5) (U) Provide a Liaison Officer/Planner to USFK J4 staff to support the USFK SAPO on bulk petroleum matters.
- (6) (U) Participate in the USFK Joint Petroleum Working Group (JPWG).
- (7) (U) Assist the USFK SAPO in developing Appendix 1 to Annex D and the concept of support.
- (8) (U) In coordination with the USFK SAPO, validate emergency resupply requirements and determine the impact on regional inviolate levels.
- (9) (U) Support the USFK SAPO during joint training events and contingencies.
- (10) (U) Report changes in procurement contract language that places any constraint on the ability of U.S. forces to obtain fuel during contingency or crisis.
- (11) (U) Provide courtesy reporting to USFK SAPO for DLA-Energy CCIR Spill Reporting of any leaks and spills at any Government Owned (GOGO or GOCO) facilities, pipeline or storage tanks in Korea.

e. (U) United States Transportation Command--Bulk Fuel Management and Delivery

- (1) (U) USTRANSCOM is the DoD Single Manager for Global Fulk Fuel Management and Delivery in support of CCDR Requirements.
- (2) (U) Synchronize and prioritize bulk fuel posture, planning, execution and advocates for resources, capabilities, and process improvement in coordination with CCMDs, military departments and DLA.
- (3) (U) Lead the governance of the Joint Petroleum Enterprise and ensures Department-wide awareness of bulk fuel posture, including readiness, capability development, Joint Force Capacity, and fixed bulk fuel infrastructure.
- (4) (U) Synchronize bulk fuel MILCON across the Department, and in conjunction with DLA and JS prioritize MILCON for facilities that hold capitalized bulk fuel.
- (5) (U) Assess the bulk fuel feasibility of OPLANs and provide the results of those analysis to relevant CCMDs.

(6) (U) Chairs the Joint Petroleum Executive Committee to collaborate on worldwide petroleum requirements and develop recommendations for the biennial IMP and PWRR Generation guidance.

(7) (U) Provide Fuels Integration Synchronization Officers to CCMDs to integrate with the CCMD JPO/SAPO and DLA-E representative to establish the Petroleum Integration Cell.

5. (U) Programs and Processes Enabling Bulk Petroleum Operations

a. (U) Republic of Korea Funded Construction (ROKFC). ROKFC uses burden-sharing funds to construct projects which meet operational requirements. The requested component must submit new construction projects using DoD Form 1391 by 1 August each year. Projects are vetted through a detailed scoring and prioritization process, and the USFK governance process, including the Resource Board and Commander's Board, and the final 5-year program is approved by November each year. Projects over \$6M typically take at least four years from initial submittal to construction start. Projects under \$5M can often start in 2 years.

b. (U) Military Construction (MILCON)/Specified Minor Construction (SMC). This is an annual process designed to collect and prioritize all potential DLA-funded fuels MILCON projects. The process follows several steps defined by the Installation Planning and Review Board (IPRB). The USFK SAPO will leverage the annual IPRB process to advocate for fuel MILCON/SMC funding, where the host nation has provided a formal letter of non-support. The IPRB aims to collect all DLA Energy funded MILCON projects and establish MILCON Project Prioritization. The Joint Staff J4 Petroleum Officer and the DLA Energy Director of Supplier Operations co-chair the board. The IPRB voting members are the Joint Staff J4 Petroleum Officer, DLA Energy Director of Supplier Operations, Combatant Command JPOs, Commanders of the Service Control Points, Director of DLA Energy DFSP Management, and HQ USMC Representative.

c. (U) Sustainment, Restoration, and Modernization (SRM)/Unspecified Minor Construction (UMC). SRM/UMC projects can be submitted at any time but must include all appropriate documentation. This program intends to fill an existing gap in capital project requirement execution due to the minor construction capital funding threshold of \$1M. Service Component Fuels Offices and SAPOs SMC projects need to be able to execute within three fiscal years.

d. (U) Integrated Priority List (IPL). The IPL is the Combatant Commanders' highest priority requirements, prioritized across Service and functional lines, and serves

to inform Service component Program Objective Memorandums. The IPL defines shortfalls or warfighting capability gaps in critical programs that may adversely affect the mission. Through the IPL process, USFK can provide input and comment in all four phases of the Planning, Programming, Budgeting and Execution cycle to advocate closing fuel capability gaps. Service Component Fuels Offices will provide information and the required documentation to USFK SAPO for IPL submissions. The USFK SAPO will provide a timeline and guidance for Service Component Fuels Offices for IPL input and leverage the JPWG for IPL adjudication.

e. (U) Logistics Cost Sharing (LCS). The USFK J49 Multinational Logistics Office manages LCS which uses burden-sharing funds in the LCS category of distribution and storage of petroleum-based fuels, oils, and lubricants which meet operational requirements. New projects must be submitted by the requesting component by 15 January each year. Projects are vetted through a detailed scoring and prioritization process and the USFK governance process, including the Resource and Commander's boards. The final program is approved by March each year for the following year.

f. (U) Wartime Host Nation Support (WHNS). The USFK J49 Multinational Logistics Office assists the Commander, USFK, in providing timely combat support and combat service support resources for the reception, staging, onward movement, and sustainment of US forces in the event of a crisis, hostility, or war. Requests for support are submitted from Service Component WHNS representatives under different functional areas: communications, construction, equipment, real estate, field service, maintenance, medical, munitions, Nuclear Biological Chemical, personnel, Korean Augmentation to the United States Army, Korean Service Corps, petroleum, security, supply transportation vehicles. All organizations must ensure they understand what each category does and does not provide (e.g., separate requests are submitted for POL vehicles, accompanying personnel to operate the vehicle, translation support, etc.).

g. (U) Wartime Movement Program (WMP)

(1) (U) The WMP supports the one-time personnel, equipment, and material movement requirements that exceed organic capabilities. The WMP is intended to support existing or programmed transportation requirements for the first 60 days or until resources become available. Execution of the WMP is centrally managed by the Combined Transportation Movement Center (CTMC), applying commercially mobilized Common User Land Transportation (CULT) assets and resources to support ROK and US units' movement requirements during contingency operations. The CTMC reports to the CFC C4 office, IAW CFC Logistics Policies and Procedures.

(2) (U) WMP planning is a year-round activity. Service components and U.S. Government organizations must submit wartime movement requirements to the Eighth

Army G4 Mobility, the Executive Agent for USFK, annually for consolidation, as directed by Eighth Army. These requirements are reviewed and sourced by the ROK Transportation Command and approved by ROK Joint Chiefs of Staff by allocating ROK CULT for execution the following calendar year.

6. (U) Reporting Requirements

a. (U) Joint Petroleum Working Group-Korea (JPWG-K). Chaired by the USFK SAPO, the JPWG-K is the JPC's primary venue for command, control and synchronization of fuels management for USFK. During armistice, the JPWG will convene once per month, or as directed by the USFK SAPO. During crisis or contingency, the JPWG-K is replaced by the daily CPSC synchronization meeting.

b. (U) Bulk Petroleum Contingency Report (REPOL)

(1) (U) The REPOL is a wartime and/or contingency report and is the primary reporting tool for the JPC. The REPOL is used to enhance visibility over petroleum requirements and to enable timely and informed decisions on bulk petroleum inventories, damage assessment for bulk petroleum distribution systems, and other information pertaining to bulk petroleum support posture.

(2) (U) REPOL method of submission/routing:

(a) (U) During armistice (Phase 0), SAPO, Service Component Fuels Offices and Subordinate Fuels Units will submit REPOL weekly, not later than Wednesday, and in crisis or contingency, every 24 hours, or as directed by the USFK SAPO. Subordinate fuels units/office transmit REPOL via the JCS webREPOL platform located at URL: <https://repol.energy.dla.smil.mil>.

(b) (U) REPOL backup submission methods are listed in priority order: secure e-mail: unit/base level offices will email REPOL to Service Component Fuels Office for review; Service Component Fuels Office will forward REPOL to applicable SAPO for review, SAPO transmit to USINDOPACOM JPO for approval and submission to JS J4 Petroleum Office; alternate method of submission is secure voice.

c. (U) Bulk Petroleum Capabilities Report (POLCAP)

(1) (U) The POLCAP provides decision-makers with an assessment of bulk petroleum capabilities to support contingency requirements in a specific theater or sub-theater area. Each Service Component Fuels Office submits POLCAP quarterly for all bulk fuel locations within the KTO or when there is a change in readiness status (facility

damage, routine maintenance, accidents) or as directed by the SAPO. Each Service Component Fuels Office is responsible for reporting the fuels equipment held within their respective pre-positioned equipment and stocks. If any pre-positioned fuels equipment from Services is in direct support to another theater, the equipment should be listed with the location they are sustaining, an estimated return date, and any reconstitution plans.

(2) (U) POLCAP method of submission/routing:

(a) (U) POLCAP quarterly reports are to be transmitted via the JCS SIPRNET WebREPOL platform located at URL: <https://repol.energy.dla.smil.mil>; backup submissions will be SIPR e-mail or secure voice.

(b) (U) At a minimum, the POLCAP will contain the following information:

1. (U) Bulk Petroleum Distribution. Provide concept of resupply and method of distribution for theater and sub-theater areas.
2. (U) Bulk Storage. Provide the size, type, equipment and number of tanks by location.
3. (U) Host-Nation Support (HNS). Provide levels and/or status of HNS petroleum capabilities.
4. (U) Commercial Sources of Refined Products. Provide estimates of the durability of resupply from contract sources for theaters and of the potential to expand overseas sources to meet contingency requirements.
5. (U) Fixed Facilities. Provide the number, type, and status of fixed fuel facilities.
6. (U) Constraints. Provide information on constraints and limitations.

d. (U) Defense Readiness Reporting System (DRRS). The USFK SAPO updates DRRS monthly. Service Component Fuels Offices will recommend significant DRRS items to highlight to the USFK CDR, USINDOPACOM, as appropriate. Service components will provide a carbon copy of their bulk petroleum submissions to USFK SAPO.

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Enclosure A

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ENCLOSURE B
BULK PETROLEUM PLANNING AND BPWRR TIMELINE.

1. (U) Key components of inventory management are Operating Stock (OS), Prepositioned War Reserve Requirement (PWRR), Prepositioned War Reserve Stock (PWRS), and Inviolate Levels (IL).

a. (U) OS. The fuel level required to sustain daily operations in armistice/ peacetime and ensure fuel availability for sale. DLA Energy computes OS levels annually for all Defense Wide Working Capital Fund (DWWCF) capitalized locations. The Service Component Fuels Offices will review, validate, and determine if the proposed OS data may cause any unforeseen operational impacts. Service Component Fuels Offices will return recommended OS changes with justification to the USFK SAPO for review. Prior to submitting to DLA Energy for resolution in the IMP, USFK SAPO, DLA-Energy Regional Offices and Component Fuels Offices review and comment on OS level worksheets and constituent data (Economic Resupply Quantity (ERQ), Safety Level (SL), and Augmented Safety Level (ASL)).

b. (U) PWRR. War reserve fuel required to support an OPLAN is termed PWRR. PWRR is determined by applying operational tempo and fuel consumption rates to all the deployed weapon systems in the campaign or operation. PWRR is the basis for PWRS and is sized to satisfy the most demanding OPLAN requirements at each DFSP until achievement of resupply from a secure source. The Joint Staff J4 sources and develops PWRS guidance and forwards to ASD S&MR for implementation. Service Component Fuels Offices use the Integrated Consumable Item Support Class III Bulk (IC3B), which replaced Joint Consumable Item Support System, to develop PWRR. Service Component Fuels Offices provide the USFK SAPO its IC3B product (via Excel), Service specific fuel calculators and their Fuels Model for PWRR validation. The SAPO provides their validated PWRR to the USINDOPACOM JPO for validation and submission to USTRANSCOM and Joint Staff JPO.

c. (U) PWRS. Fuel inventory held by a DFSP to support war reserve requirements is termed PWRS. PWRS is in addition to OS are designated as starter or swing stocks or both. USFK PWRS is stored on the peninsula as geographically close to the desired location requiring the PWRS, as practicable. The USFK SAPO approves all PWRS locations and will coordinate with DLA Energy Korea to ensure PWRS is stored as near to the point of intended use as is economical and/or practical to minimize transportation requirements and potential disruption of supply lines.

d. (U) IL. The minimum level of petroleum product grade stored by a DFSP to support assigned PWRS levels. USFK DFSPs provide verbal and written notification (via email) to the USFK SAPO, Service Component Fuels Office and DLA Energy

Korea, whenever an inviolate level penetration of 72 hours or greater is anticipated or occurs, with written confirmation within 24 hours. The SAPO will provide the USINDOPACOM JPO verbal and written (e-mail) notification of inviolate level penetrations of 72 hours or greater and the course of action to remedy the penetration. USFK will coordinate with DLA Energy Korea on all emergency DFSP resupply when the diminished DFSP inventory position adversely affects ongoing operations.

e. (U) Inventory Management Plan (IMP). DLA Energy publishes the IMP annually. The IMP identifies the required inventory levels to support OS, PWRR and PWRS, as identified by the Service components and USFK SAPO. The IMP serves as a basis for approval and programming for Military Construction projects by the Fuel Installation Planning and Review Board. DFSPs build-up or drawdown inventories to reach published OS and PWRS levels as soon as economically practicable, and not later than 60 days from the IMP publication date or posted change update. The IMP identifies the petroleum inventory levels needed to support OS requirements and PWRR and specifies the amount of petroleum product, by location, held to cover Service component requirements. The source documents that inform requirements development are the Office of the Assistant Secretary of Defense Sustainment & Materiel Readiness Days of Supply Guidance. Time Phased Force Deployment Data file, the Strategic Air file and the OPLAN.

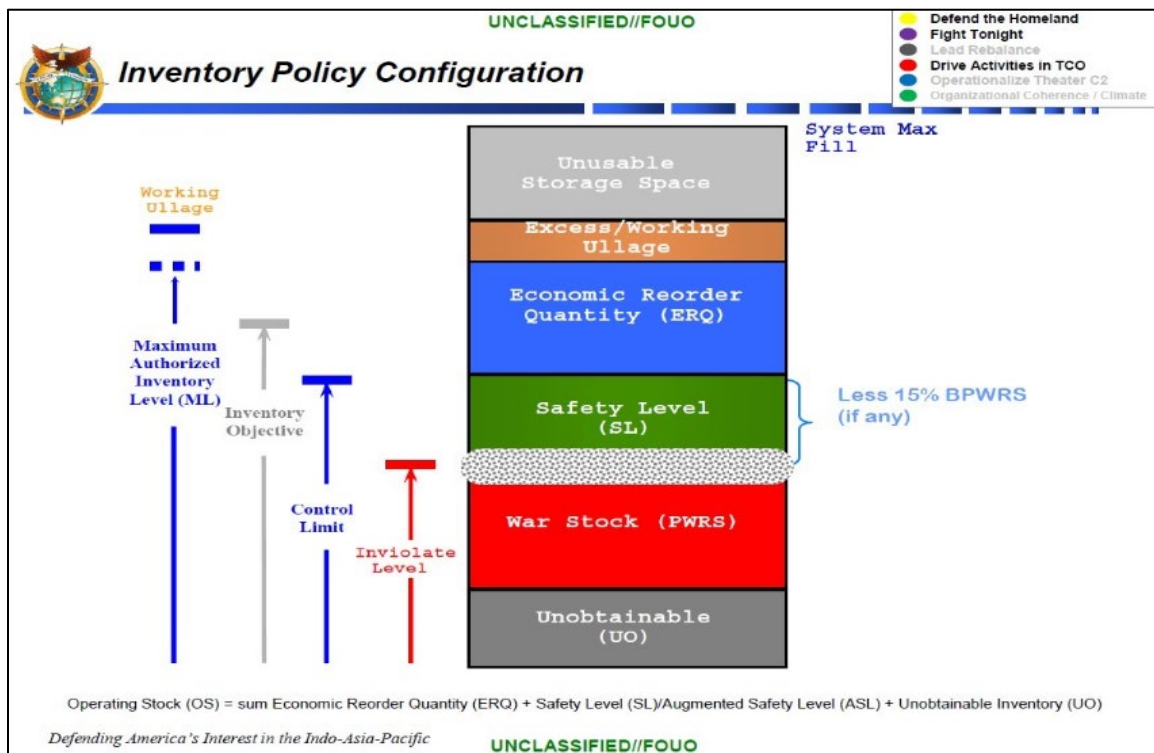


Figure C1. Inventory Configuration

2. (U) Annual BPWRR, OS and IMP submission timeline (Subject to Change based on Joint Staff Guidance)

a. (U) 1 Oct (Process begins): DLA Energy prepares OS storage worksheets for all DFSPs worldwide. USFK Service Component Fuels Offices initiate JCIS runs to develop PWRR for OPLAN requirements.

b. (U) 31 Jan: DLA Energy provides OS levels and storage worksheets to USFK SAPO, SAPOs, Service Component Fuels Offices and DLA Energy for review/comment.

c. (U) 28 Feb: Service Component Fuels Offices provide PWRR output via USTRANSCOM generated Excel worksheet, to SAPO-K for validation and consolidation.

d. (U) 30 Mar: USFK SAPO adjudication/validation of consolidated PWRR submission (via JPWG) via USTRANSCOM generated Excel document along with the respective Fuels Model to develop the Tanker Slate for resupply with Service components.

e. (U) 1 Apr: USFK SAPO provides USINDOPACOM consolidated USFK PWRR submission.

f. (U) 12 Apr: USINDOPACOM provides USTRANSCOM consolidated CCMD PWRR submission.

g. (U) 30 Jun: DLA Energy provides draft IMP to USFK SAPO and Service component Fuels Offices.

h. (U) 10 Jul: Service Component Fuels Offices provide USFK SAPO with comments on the draft IMP.

i. (U) 15 Jul: USFK SAPO provides DLA Energy and USINDOPACOM consolidated comments on the draft IMP.

j. (U) 1 Aug: DLA Energy publishes and distributes draft IMP

k. (U) 1 Oct: IMP effective date.

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Enclosure B

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ENCLOSURE C (U) COMBINED AND JOINT (CFC AND USFK) TRAINING EVENTS

1. (U) USFK is a warfighting command and trains to maintain dominance in all domains. Training events provide opportunities to improve operational readiness and joint warfighting capability. Generally, there are two KTO wide events Ulchi Freedom Shield (UFS)/Freedom Shield (FS)) each year. For all joint training events, the USFK fuels training objectives focus on the sustainment of supply and logistics services, as it relates explicitly to three areas:

a. (U) Strategic Fuels Management. CPSC serves as the CFC Joint Petroleum Community command, control, and synchronization tool during exercise and contingency to enable strategic decision-making for fuels-related issues for joint and combined organizations. The SAPO reports to the USFK J4 Battle Update Brief to update and synchronize for US only requirements.

b. (U) Fuel Distribution. The JPC will use data from their respective POLCAP, BPWRR, and DRRS submissions as the baseline to inform the development of the starting scenario and training objectives, in order to highlight friction points to demonstrate operational impacts during training events.

c. (U) Concepts of Support. UFS/FS training events provide a valuable venue to validate existing concepts of support, integrate new equipment into existing concepts of support, and test new concepts of support for feasibility. Service Component Fuel Offices will support other training events, including but not limited to United Nations Command, Combined, Joint Reception, Staging, Onward Movement, and Integration Rehearsal of Concept Drills.

d. (U) Cargo Deployment Exercise. Serves as the bi-ennial exercise for Combined Forces Commands to demonstrate distribution capability and preserve combined joint operations readiness by providing a combined/joint venue to exercise interoperability of service and alliance capabilities in establishing a Distribution Hub Operations Center, Area Distribution Center, Air Terminal Supply Point (ATSP) and Combined Logistics Over the Shore Operations in an austere location where ports are damaged, unavailable or otherwise inadequate. USFK SAPO will advocate for Inland Petroleum Distribution System (IPDS), and Offshore Petroleum Distribution Systems (OPDS) to operate in theater through the CFC C4 Plans Office and USINDOPACOM JPO as a way to exercise the capability, with systems such as the Sea-based Petroleum Distribution System, USNS Wheeler, and Amphibious Bulk Liquid Transfer System.

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Enclosure C

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ENCLOSURE D (U) REFERENCES

1. (U) Required Publications

- a. (U) Joint Pub 4-00, Logistics, 20 July 2023.
- b. (U) Joint Pub 4-03, Joint Bulk Petroleum and Water Doctrine, 11 January 2016.
- c. (U) DLAM 4270.1, Defense Logistics Agency (DLA) Facilities Projects Manual.
- d. (U) DODM 4140.25-M Vol 2, Management of Bulk Petroleum Products, Natural Gas and Coal, Change 2, 4 April 2019.
- e. (U) DODI 4140.25, DoD Management of Energy Commodities: Support of Joint Operations, Contingencies, Civil Authorities and Military Exercises, Change 2, Vol 5, 4 April 2019
- f. (U) MIL-STD-3004D, Department of Defense standard practice quality assurance/surveillance for fuels, lubricants and Related products, Change 1, 28 March 2018.

2. (U) Korea Specific References

- a. (U) USFK Instruction 4701.01, Wartime Movement Program, 5 February 2025.
- b. (U) USFK Regulation 550-52, Wartime Host Nation Program, 2 December 2008.
- c. (U) USFK Regulation 12-17, Logistics Cost Sharing Program, 20 April 2020.
- d. (U) Standard Operation Procedure of Korean Flag Shipping, 23 December 2021.
- e. (CUI//INTL) Petroleum Agreement between the Republic of Korea and the United States of America (May 12, 1964) Article 4 Defense Reserve Volume - updated 3 May 2005.
- f. (CUI//INTL) Implementing Arrangement USG-RKG-023, Mutual Logistics Support Agreement, August 2009.
- g. (CUI//INTL) Facilities and Areas Subcommittee (FASC) Task 3248, Memorandum of Agreement between the Government of the United States of America and the Government of the Republic of Korea regarding the Transition of Bulk

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Petroleum Support for the United States Armed Forces in the Republic of Korea.

h. (CUI//INTL) Combined Forces Command (CFC) Logistics Policies and Procedures (LP&P) Petroleum, Oil, and Lubricants (POL), Chapters 3, dated 30 June 2023.

i. (U) Defense Logistics Agency – Energy Korea Office External Standard Operating Procedure for Bulk Fuel Support, January 3, 2019.

j. (U) USFK Regulation 201-1, Environmental Governing Standards, 30 July 2020.

GLOSSARY ABBREVIATIONS

ADCON	Administrative Control
AHTA	All Hazards Threat Assessment
AOR	Area of Operations
APACS	Aircraft and Personnel Automated Clearance System
AT	Antiterrorism
ATEC	Antiterrorism Executive Committee
ATO/ATR	Antiterrorism Officer/Antiterrorism Representative
ATWG	Antiterrorism Working Group
BEI	Baseline Elements of Information
BPT	Be prepared to
BSA	Balanced Survivability Assessment
CA	Criticality Assessment
CAL	Critical Asset List
CAT	Crisis Action Team
CBRNE	Chemical, Biological, Radiological, Nuclear, and high-yield Explosive
CbtRIF	Combatting Terrorism Readiness Initiative Fund
CCIF	Combatant Commander Initiative Fund
CFC	Combined Forces Command
CI	Counterintelligence

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CIP	Critical Infrastructure Protection
CIPWG	Critical Infrastructure Protection Working Group
CJCS	Chairman, Joint Chiefs of Staff
CJCSI	Chairman, Joint Chiefs of Staff Instruction
COM	Chief of Mission
CONOPS	Concept of Operations
COOP	Continuity of Operations
CRIMINT	Criminal Intelligence
CUI	Controlled Unclassified Information
CWMD	Counter Weapons of Mass Destruction
DBT	Design Basis Threat
DCA	Defense Critical Asset
DCIP	Defense Critical Infrastructure Protection
DoD	Department of Defense
DoDIN	Department of Defense Information Network
DRRS	Defense Readiness Reporting System
DTRA	Defense Threat Reduction Agency
EA	Executive Agent
EPRM	Enterprise Protection Risk Management
FASC	Facilities and Areas Subcommittee
FCG	Foreign Clearance Guide

FIE	Foreign Intelligence Entities
FP	Force Protection
FPA	Force Protection Advisory
FPCON	Force Protection Condition
GCC	Geographic Combatant Commander
GO/FO	General Officer/Flag Officer
HN	Host Nation
HRP	High Risk Personnel
IAMD	Integrated Air Missile Defense
IMM	Integrated Materiel Manager
IMP	Inventory Management Plan
IPL	Integrated Priority List
IPRB	Installation, Prioritization and Review Board
IRC	Initial Response Cell
ISOPREP	Isolated Personnel Report
ISC	Interagency Security Committee
ISSA	Inter-Service Support Agreements
JIOC	Joint Intelligence Operations Center
JMAA	Joint Mission Assurance Assessment
JMPAB	Joint Materiel Prioritization Allocation Board

JOC	Joint Operations Center
JPC	Joint Petroleum Community
JPO	Joint Petroleum Office
JPS	Joint Petroleum Seminar
JPWG-K	Joint Petroleum Working Group-Korea
KTO	Korean Theater of Operations
LCS	Logistics Cost Sharing
MA	Mission Assurance
MAA	Mission Assurance Assessment
MAAC	Mission Assurance Assessment Course
MAAP	Mission Assurance Protection Process
MAP	Mitigation Action Plan
MARMS	Mission Assurance Risk Management System
MILCON	Military Construction
MLSA	Mutual Logistics Support Agreements
MND	Ministry of National Defense
MOA/MOU	Memorandum of Agreement/Memorandum of Understanding
MTT	Mobile Training Team
OPCON	Operational Control
OPSEC	Operations Security
OS	Operating Stock

PA/PAO	Public Affairs/Public Affairs Office
PIR	Priority Intelligence Requirements
POL	Petroleum, Oil, and Lubricants
POLCAP	Bulk Petroleum Capabilities Report
PR	Program Review
PRMS	Personnel Recovery Mission Software
PSA	Personal Security Advisor
PSD	Protective Security Detail
PWRR	Prepositioned War Reserve Requirement
PWRS	Prepositioned War Reserve Stock
RAM	Random Antiterrorism Measure
RDP	Risk Decision Package
REPOL	Bulk Petroleum Contingency Report
RM	Risk Management
ROK	Republic of Korea
ROKFC	Republic of Korea Funded Construction
RRA	Risk Reduction Alternative
RSO	Regional Security Office
SERE	Survival, Evasion, Resistance, and Escape
SAPO-K	Sub-Area Petroleum Office-Korea
SLA	Service Level Agreement

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SMADS	Strategic Mission Assurance Database System
SMC	Specified Minor Construction
SRO	Senior Responsible Officer
SRM	Sustainment Utilization Sustainment Modernization
STAN-12	Standing Commander Critical Information Requirement-12
s-UAS	Small Unmanned Aerial System
TA	Threat Assessment / Task Asset
TACON	Tactical Control
TCA	Task Critical Asset
TCAP	Task Critical Asset Process
TCM	Terrorism Consequence Management
TCO	Theater Campaign Order
TCP	Theater Campaign Plan
TT/IATP	Travel Tracker/Individual Antiterrorism Plan
TTIM	Time to Impact Mission
TTL	Terrorist Threat Level
TTR	Time to Restore
TWG	Threat Working Group
UAS	Unmanned Aerial System
UFR	Unfunded Requirement

USFK	United States Forces Korea
VA	Vulnerability Assessment
WMD	Weapons of Mass Destruction

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Glossary

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