



Senior Enterprise Talent Management / Enterprise Talent Management

*A Talent Management Policy and Program
for Career Army Civilians*

**Civilian Leader Development Office
Assistant Secretary of the Army for Manpower and Reserve Affairs**

- Senior Enterprise Talent Management (SETM)
- Enterprise Talent Management (ETM)
- Emerging Enterprise Leaders (EEL)
- SETM / ETM Applications Timelines
- Application Process
- HQDA Boards Recommendations
- Points of Contacts



AD 2017-13 PURPOSE: SETM/ETM are the means by which the Army prepares Senior Civilians (GS-12/15 or equivalent) to assume positions of greater responsibility across the department.

POLICY:

- Army Directive 2017-13, “Department of the Army Senior Enterprise Talent Management (SETM) / Enterprise Talent Management (ETM) Program.
- Complete copy located on SETM system under SETM/ETM Policy and can be assessed by clicking http://www.apd.army.mil/epubs/DR_pubs/DR_a/pdf/web/ARN4644_AD2017-13_Final.pdf.
- [Enhances the current SETM program and establishes the new ETM program.](#)

SELECTION PROCESS:

- Army Civilians must volunteer and apply via SETM automated system
- Commands/organizations conduct selection board and submit their Order-of-Merit-List (OML) to CLDO.
- **HQDA Board Members (SEs/GOs/GS-15s/COLs)** individually assess and assign utilization ratings to each applications.
- **Board Phase I** – Board determines final utilization ratings and selects Phase II candidates.
- **Board Phase II** – Board conducts individual interviews and establish an OML by modules.
- **Board Phase III** – Board decides placements of DSLDP/SSC/ASCF/CGSOC graduating students based on commands/organizations’ input, needs of the Army and candidates’ requests.



Defense Senior Leader Development Program (DSLDP)

- Open to Army senior Civilians **GS-14/15 (or equivalent)** with 3+ years of Army service.
- 2-year program: Attend Senior Service College (SSC) at Air, Navy, National War College or Eisenhower School plus 4 to 6 month developmental assignment.
- Baccalaureate Degree required.
- **Will earn a Masters' Degree.**
- **Reassigned to HQDA CPTA.**
- Mobility and Continued Service Agreements required.
- Completion of CES Advanced Course or equivalent/constructive credit required.
- Graduate Placement/Reassignment Worldwide.

Army Senior Civilian Fellowship (ASCF)

- Open to Army senior Civilians **GS-14/15 (or equivalent)** with 3+ years of Army service.
- Part I - 12-month study at different types of organizations/agencies.
- Part II - 12-month fellowship (i.e. Chief of Staff of the Army Strategic Study Group in Crystal City, VA).
- Phase III – Graduate Placement/ Reassignment Worldwide.
- Baccalaureate Degree required.
- **Reassigned to HQDA CPTA.**
- Mobility and Continued Service Agreements required.
- Completion of CES Advanced Course or equivalent/constructive credit required.



Senior Service College (SSC) Resident

- Open to Army senior Civilians **GS-14/15 (or equivalent)** with 3+ years of Army service by the start date of the program.
- 1-year program (July to June): Attend Army War College (Carlisle, PA) or Eisenhower School at National Defense University (Fort McNair, DC).
- **Will earn a Masters' Degree.**
- **Reassigned to HQDA CPTA.**
- Mobility and Continued Service Agreements required.
- Completion of CES Advanced Course or equivalent/constructive credit required.
- Graduate Placement/Reassignment Worldwide.

Senior Service College (SSC) Distance Education

- Open to Army senior Civilians **GS-13*/14/15 (or equivalent)** with 3+ years of Army service by the start date of the program.
- ***GS-13 must have completed a CGSOC***
- 2-year program: Attend Orientation (May),
- 2 week TDY at the end of first year (June) and 2 week TDY at the end of program that includes CAPSTONE/Graduation at AWC (June).
- **Will earn a Masters' Degree.**
- Mobility optional, if so Graduate Placement/Reassignment Worldwide.
- **Stay assigned to parent organization.**
- Continued Service Agreement required.
- Completion of CES Advanced Course or equivalent/constructive credit required.



Naval War College Senior Level Course

- Open to Army senior Civilians **GS-14/15 (or equivalent)** with 3+ years of Army service by the start date of the program.
- 1-year program (July to June) at Newport, RI.
- Have experience in DA National Security policy and Defense agencies interaction Have a minimum Secret level clearance.
- College of Naval Warfare graduates are awarded a Master's degree in Defense and Strategic Studies (most agree to curriculum attendance and completion).
- **Reassigned to HQDA CPTA.**
- Mobility and Continued Service Agreements required.
- Completion of CES Advanced Course or equivalent/constructive credit required.
- Graduate Placement/Reassignment Worldwide.

SETM – Temporary Duty (SETM – TDY)

- Open to Army senior Civilians **GS-14/15 (or equivalent)**.
- Detail not to exceed 179 days.
- TDY Worldwide.
- Commands submit projects using Encl 10.
- CLDO validates projects.
- FCRs match selectees to projects.
- **Stay assigned to parent organization.**
- Continued Service Agreement required.
- CLDO pays TDY costs.



February 2021, **HQDA SETM Phase III (Graduate Placement)**

July 2020 – June 2022, SETM-ASCF

July 2020 – June 2021 SETM-SSC (Resident)

May 2020 – July 2022, SETM SSC (Distance Education)

February – September, 2020 SETM-TDY

January 2020 – April 2022 SETM-DSLDP

January 2020, SETM Results Published

19 – 23 August 2019, **HQDA SETM Phase II Board (Interviews)**

29 July 2018 – 2 August 2019, **HQDA SETM Phase I Board (Pre-Selection)**

2 July 2019, SETM OMLs due to CLDO

1 – 28 June 2019, Command Boards SETM

16 – 31 May 2019, FCR Assess and Rank Applications

15 May 2019, SETM Application Closes

1 March – 15 May 2019, SETM Application Period

 **2019
Application Period
1 Mar 19 – 15 May 19**



Command and General Staff Officer College (CGSOC)

- Open to senior DACs GS-13 (GS-12 by exception) with 3+ years of Army service.
- Expands participants' knowledge of the operational and tactical Army.
- Completion of CES Advanced Course or equivalent/constructive credit required.
- Baccalaureate degree required.
- **Can earn a Master's degree.**
- Attendance at CAC-Fort Leavenworth.
- CSA & Mobility Agreements required.
- **Reassignment under GPP for PCS option (Utilization Plan required for TDY option).**

Executive Leader Development Program (ELDP) DoD Level Program

- Open to senior Army DACs GS-12/13 (equiv) serving in a permanent position for at least 1 year before nomination is due to DoD.
- 10-month program of intense learning and training experiences across DoD Enterprise.
- Option to participate in rigorous physical activities at DoD Components' locations.
- Have completed the CES Intermediate Course.
- Have a Secret clearance as a minimum.
- Possess a valid Gov't Travel card & passport.
- **Must use 2019 ELDP application forms.**



Naval War College Intermediate Level Course

College of Naval Command & Staff (CNC&S) Program

- **Open to Army DACs GS-13/equiv only.**
 - Have served 3 years in permanent Army position before reporting to Newport, RI.
 - Possess a baccalaureate degree.
 - Selection based on past performance, demonstrated potential and seniority.
- Considered for placement into positions of greater responsibilities Army-wide.
 - Have completed CES Advanced Course or granted equiv/constructive credit.
 - Have experience in DA Nat'l Security policy and Defense agencies interaction.
 - Have a minimum Secret level clearance.

ETM

- **CNC&S graduates are awarded a Master's degree in Defense & Strategic Studies (must agree to curriculum attendance & completion).**
- **Selectee will be placed in CPTA and then PCS under the Mobility Agreement after graduation from the course.**



Enterprise Talent Management - Temporary Duty (ETM – TDY)

- Open to Army senior Civilians GS-13 (or equivalent).
- Applicant must currently be serving in a permanent DAC GS-13 or equivalent position.
- TDY assignment not to exceed 90 days.
- Broadens experience through participation on a special project or filling a different position to build enterprise level experience.
- Army Civilians must apply annually to participate in or continue participation in the ETM-TDY module.

Leadership Shadowing Experience

- Open to Army senior Civilians GS-13 (or equivalent).
- Applicant must currently be serving in a permanent DAC GS-13 or equivalent position.
- Selection for participation does not guarantee a leadership shadowing experience.
- **20 working days structured leadership shadowing experience with FCR/SES.**
- Participation depends on the resources available to fund shadowing experiences.



February 2021, **HQDA ETM Phase III (Graduate Placement)**

August 2020, ETM-ELDP Begins

July 2020 - June 2021, ETM-CGSOC Residence Begins

April 2020, ETM-CGSOC Distance Education Begins

February 2020, ETM-TDY and ETM-Shadowing Begins

December 2019, ETM Results Published

12 – 15 November 2019, **HQDA ETM Phase II Board (Interviews)**

15 – 18 October 2019, **HQDA ETM Phase I Board (Pre-Selection)**

2 July 2019, ETM OMLs due to CLDO

1 – 29 June 2019, Command Boards ETM

16 – 31 May 2019, FCR Assess and Rank Applications

15 May 2019, ETM Application Closes

March 1 – 15 May 2019, ETM Application Period



2019
Application Period
1 Mar 19 – 15 May 19



AD 2017-13 PURPOSE: The EEL Program targets leadership potential earlier than SETM/ETM, engaging aspiring mid-grade GS-11 and GS-12 (or equivalent) Civilian employees who are competitively selected and developed locally in leadership competencies.

Mentoring

- Establishes a formal mentoring relationship between the participant and a more experienced senior Civilian employee, early in the EEL program.
- Provides guidance focused on professional or personal growth for the duration of the EEL program.
- Mentor must be at least two grades above the protégé's grade and outside the protégé's immediate chain of command.

Team-Based Problem Solving

- EEL participants work within a results-driven team to address a complex task.
- Members get to practice the leader's role in problem solving and broaden their experience and perspective.
- Problem solving should practice how to attack problems, gather data, weigh alternatives and derive solutions.
- Commands should leverage virtual collaboration tools to facilitate project teams.

EEL

Self-Development

- Teaches participants how to learn independently using available tools and resources effectively to accomplish goal-oriented learning.
- Incorporates required, recommended and/or encouraged self-development learning activities to enable outcomes in each of the other components.

Developmental Assignment

- Gives participants an opportunity to perform duties in other occupational, functional or organizational elements.
- Optimal assignment period is 60-90 days and no longer than 179 days.
- Participants should be assigned within the command, to minimize TDY costs, but outside of the immediate assigned organization.



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- At any time, the USG may inspect and seize data stored on this IS.
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- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.



I acknowledge that I have read and understand the above information.

(Please select the email certificate when prompted.)



SETM
Senior Enterprise Talent Management

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Welcome to the Army Senior Enterprise Talent Management Website

Applicant Toolkit

A Message from the Chief, Civilian Senior Leader Development Division [Edit](#)

Civilian senior leader eligibility for the Civilian Talent Management Program (CTMP) is changing with the ongoing conversion from NSPS to GS classification systems. The CTMP definition for Applicants eligibles remains the same, yet former NSPS employees now classified at the GS-14 level are not eligible for noncompetitive placement into the Army Enterprise Positions. While HQDA continues to view this talented group of motivated employees as civilian senior leaders, the CTMP Policy defines only GS-15 equivalents as eligible for AEP placement.

The CTM Division is retaining the CTM System data submitted by formerly validated GS-14 employees for further review and analysis as HQDA discusses the way ahead for civilian senior leader programs

Add Item

New Users

Senior Enterprise Talent Management (SETM) Process [Edit](#)

This year, Army will use an automated application process within the Senior Enterprise Talent Management System (SETMS) to receive applications from GS-14 and GS-15 equivalents for SSC, DSLDP, SETM-TDY and the SETM Enterprise Placement program. GS-15 equivalent Army Senior Civilians are eligible to apply for the Enterprise Placement Program. GS-14 and GS-15 equivalents are eligible to apply for SSC, DSLDP, and SETM-TDY.

1. Do you see your name or Guest?
2. Do you see the Applicant Toolkit link?
3. If you are a GS-12 through GS-15 or equivalent and cannot answer yes to both questions please close your browser and ensure to select your **“email”** certificate.
4. If does not work, please contact the appropriate CLDO POCs.



SETM



Senior Enterprise Talent Management

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Welcome to the Army Senior Enterprise Talent Management Website

- Home
- SETM Organization and Mission
- Vacancy Announcements
- AEP Reassignments
- Army Enterprise Positions (AEP)
- SETM Policy and Communications
- Training & Education
- Awards and Recognition
- Event Calendar
- How to apply for SETM
- Graduate Placement
- Applicant Toolkit**
- SETM Administration
- Contact Us
- Useful Links
- Users Guide
- CSLDD

A Message from the Chief, Civilian Senior Leader Development Division [Edit](#)

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Competitive placement into positions. While HODA

FCR/Command Rep Ranking group of motivated employees as civilian senior leaders, the CTMP Policy defines only GS-15 equivalents as eligible for AEP placement.

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[Add Item](#)

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- Applicant Career Brief
- Applicant Survey
- Applicant Career Brief
- FCR/Command Rep Ranking



SETM and ETM applications must go through each Command's internal approval procedures, timelines and board selection process.

Commands will forward all board approved applications to HQDA, ASA M&RA, CSLMO.

Senior Enterprise Talent Management (SETM):
SSC, DSLDP, TDY, EPP, ASCF Applicant Checklist.

[SETM Applicant Checklist](#)



Enterprise Talent Management (ETM): CGSOC, ELDP, TDY and Shadowing

[ETM Applicant Checklist](#)



Frequently Asked Questions (FAQs)

[Program-Frequently Asked Questions](#)

[Basic-Frequently Asked Questions for SETM](#)



[Basic-Frequently Asked Questions for ETM](#)





Welcome (EDMUND.SHAW)

Applicant Career Brief

PRIVACY ACT STATEMENT

Authority: 10 U.S.C. 3013; 5 U.S.C. 301

Principal Purposes: This information will be used to determine an applicant's eligibility and candidacy for the SETM Program. Information used by SETM is extracted from Headquarters, Army Civilian Personnel System (HQ ACPERS) via a secure connection, thus individuals are not involved in this process. Individuals are implicitly consenting to the capture and use of their information when employed by the Department of Army civilian workforce where they are initially provided a Privacy advisory.

Routine Uses: The DoD "Blanket Routine Uses" apply to this system. The "Blanket Routine Uses" are available at <http://dpclo.defense.gov/privacy/SORNs>

Disclosure: Mandatory except where noted. Failure to provide required information may result in rejection of the application as incomplete or non-selection of the applicant for the SETM Program.

- [SECTION I Personal Information](#)
- [SECTION II Individual Description](#)
- [SECTION III Current Assignment](#)
- [SECTION IV Career Chronology](#)
- [SECTION V Performance](#)
- [SECTION VI Significant Awards/Honors](#)
- [SECTION VII Education](#)
- [SECTION VIII Professional Development](#)
- [SECTION IX Licenses & Certifications](#)
- [SECTION X Language Skills](#)
- [SECTION XI Major Publications](#)
- [SECTION XII Professional Memberships & Associations](#)
- [SECTION XIII Professional Boards](#)
- [SECTION XIV Utilization Ratings](#)
- [SECTION XV Competencies](#)
- [SECTION XVI Career Preferences](#)

Click to Search for Employee

View Resume View Survey

Draft Applicant Packets

View the checklist for the program packet(s) for which you plan to apply. The list will show you the documents which need to provide, the ones you have provided and the ones you have remaining for each complete packet. Review and be sure you have a complete packet before submitting your Survey.

Click to View Packet Checklists

If you want to look at the packet(s) you are preparing, (1) select the draft packets for the program(s) for which you are applying, (2) create the PDF for it and (3) view the PDF packet.

1. Select a Packet 2. Create PDF Packet 3. View PDF Packet

Note: Draft packet PDF creation will be slow so please be patient.

The Applicant Career Brief contains data from the Defense Civilian Personnel Data System (DCPDS), the Self-Assessment and Panel process, and user-entry. The fields shaded in gray are pre-populated by the system and are not editable on this screen. If errors or omissions are identified in the gray fields, please refer to the related section for update instructions. The white fields are populated by you and are editable on this screen.

Note: The 'Save' feature in each section will ONLY save data within that section.

Note: The 'Save All' feature in each section will save data populated in all sections (and be considerably slower, so be patient).

SECTION I Personal Information

The fields shaded in gray are pre-populated from the DCPDS and are not editable on this screen. If any of these fields are inaccurate, please contact your HR point of contact. The white fields are editable by you and your administrator.

Note: After entering or editing information in these fields, click the 'Save Personal Info' button at the bottom of this section.

Title	First Name	Middle Name	Last Name	Suffix	Nickname	Clearance	Home Street Address	Home City	Home State	Home Zip	
	EDMUND		SHAW			SECRET	18372 ADMEASURE CIRCLE	WOODBIDGE	VA	22191	
Home Country	Primary Email (Required for Survey submission)		Secondary Email		Home Phone	Cell Phone	Svc Compl Dt	Appt Type	App Exp Date		
USA	edmund.shaw@us.army.mil		edmund.shaw.civ@mail.mil		703-680-8225	7039013586	5/14/2006	1A			
Service Agreements		Promotion Date									
		08/31/2008									

Save Personal Info Save All Cancel [BACK TO TOP]

Uploaded User Files
Required documents to be uploaded can be found on these links [SSC Forms](#), [DSLDP Forms](#), [ELDP Forms](#), [CGSOC Forms](#), [CGSOC TDY Forms](#), [NDU Forms](#), [Continued Service Form](#), [Mobility Agreement Form](#), [SETM Applicant Checklist](#) and the [ETM Applicant Checklist](#).

Choose a file description:

Then use the browse button to select a file description.

Note: Be sure to only upload only one PDF file.

- Acquisition Career Record Brief
- Continued Service Agreement
- CES Advanced Course Equivalency/Constructive Credit
- CGSOC Nomination Form
- CGSOC Utilization Plan Memorandum
- CGSOC Resume
- DSLDP Nomination Forms
- DSLDP Resume
- ELDP CES Course Certification
- ELDP Nomination Form
- ELDP Resume
- Letter of Recommendation 1
- Letter of Recommendation 2
- Letter of Recommendation 3
- MEL1/SSC Diploma
- Mobility Agreement
- NDU Educational Records Release Authorization
- NDU Privacy Act Statement
- NDU Student Nomination Form
- NDU Student Worldwide Travel Form
- Performance Appraisal
- Public Affairs Release Form
- Security Clearance Person Summary
- Senior Rater Potential Evaluation
- SETM ASOP Resume
- SETM EPP Option 2 Resume
- SETM EPP Option 2 ECQ Write-Ups
- SSC Resume
- Senior Service College (SSC) Nomination Sheet

The path and file name cannot be more than 210 characters. (excepting "other") in the drop down list above. If you have more than one file for any one of these type of documents, you will need to merge them into one and common documents will be shared among the program packets.

Browse... Upload File

File Name	File Size	Upload Date
2014 SETM Results.pdf	136,303	10/26/2017
2015 SETM Results.pdf	93,618	8/15/2017
2016 ETM Results.pdf	49,434	8/15/2017
2017 ETM Results.pdf	54,873	8/15/2017
2013 SETM Results.pdf	161,789	10/26/2017
2016 SETM Results.pdf	1,071,182	8/15/2017



SECTION III Current Assignment

The position fields shaded in gray are pre-populated from the DCPDS and are not editable on this screen. If any of these fields are inaccurate, please contact your HR point of contact. The white fields are editable by you and your administrator.
Note: After entering or editing information in these fields, click the 'Save Current Assignment' button at the bottom of this section.

Position Full Title SUPV HR SPEC	Position Start Date 5/18/2013	Time in Position 4 year(s), 7 mo	Command OFFICE OF THE SECRETARY OF THE ARMY	CPCN 360109	Position Sequence 2599984
Organization HQDA, ASA MRA, CIVILIAN SENIOR LEADER MANAGEMENT OFFICE CSLMO	Pay Plan GS	Grade 15	Series 0201	Career Program (Required for Survey submission) 10 CIVILIAN PERSONNEL ADMINISTRATION	Phone Number (703) 693-1128
Position Location/Mailing Address					
Mailing ATTN CIVILIAN SENIOR LEADER MANAGEMENT OFF	Street Address 1 111 ARMY PENTAGON, ROOM 1D755	Street Address 2	City WASHINGTON	State DC	Zip 20310-0111
Country USA					
OCONUS GPP Location					
GPP Return Rights mm/dd/yyyy					

Brief Summary of Current Duties

If this description is inaccurate, please contact your administrator.

Additional Position Requirements

Level to which Position Directly Reports	Direct Subordinates Total	Supervisors	Overall Subordinates Total	Supervisors	Budget Directly Managed	Budget Substantially Influenced	Level of Influence of Program/Policy

Rating Chain Information

Please select/confirm your Rater and Endorser. If you are unsure about your rating chain, please contact your administrator.

Note: Use the respective Search buttons to search for and select Raters and Endorsers. You won't be able to change the Rater or Endorser once you have successfully submitted the Survey.

Rater: (Required for Survey submission)

PATRICK, SES PAULA E

Click to Search for Rater

SCHNEIDER, KARL F

Click to Search for Endorser

Endorser: (Required for Survey submission)

Admin & Executive Officer Information

This information optional but is useful when the Talent Management Office works with other individuals to support the Talent Management process.

Admin Name	Admin Title	Admin Email	Admin Desk Phone	Admin Other Phone
			() - - -	() - - -

Save Current Assignment

Save All

Cancel

[BACK TO

SECTION IV Career Chronology

DCPDS/HQACPERs Assignment History

The assignments listed below are pre-populated from the DCPDS and captures your current assignment and previous Army assignments. If any of these fields are inaccurate, please contact your HR point of contact. For any assignment listed, you should elaborate on your experience by entering a "Position Narrative" in the field provided.
Note: After entering or editing position narrative, click the 'Save DCPDS/HQACPERs' button at the bottom of this section.

- SUPV HR SPEC

Position Title	CPCN	Position Sequence	Pay Plan	Grade	Series	Start Date	End Date
SUPV HR SPEC	360109	2599984	GS	15	0201	5/18/2013	

Show on Reports





Note: Click on the down-arrow icons to expand the following respective section panels.

- SECTION V Performance
- SECTION VI Significant Awards/Honors
- SECTION VII Education
- SECTION VIII Professional Development
- SECTION IX Licenses & Certifications
- SECTION X Language Skills
- SECTION XI Major Publications
- SECTION XII Professional Memberships & Associations
- SECTION XIII Professional Boards
- SECTION XIV Utilization Ratings
- SECTION XV Competencies

SECTION XVI Career Preferences

The following fields are pre-populated from the Survey and are not editable on this screen. You will be able to update this information when completing a new Survey.

Plan Num Timeframe Position Title Command Location

[\[BACK TO TOP\]](#)



- Completion of the CES Advance Course or equivalency/constructive credit approved by G-3/5/7 (DSLDP, SSC, SETM-EPP Option 2, SETM-ASCF & ETM-CGSOC)
- Signed Mobility agreement (DSLDP, SSC, SETM-ASCF & ETM-CGSOC sign and submit with application) (SETM-Enterprise Placement Program sign and submit upon acceptance of an AEP)(SETM & ETM-TDY not required)
- Signed Continued Service Agreement (DSLDP, SSC, SETM-ASCF & ETM-CGSOC sign and submit with application) (SETM-TDY, ETM-TDY not required & SETM-EPP not required)
- Must be in a permanent 13, 14 or 15 level position or equivalent and served at that level for at least one year (All programs)
- Must have served in a permanent Army position for at least three years (DSLDP, SSC, SETM-EPP Option 2, SETM-ASCF & CGSOC Only)

BACKGROUND

Which SETM/ETM program(s) are you applying for? (select all that apply)

- Defense Senior Leader Development Program (DSLDP) (14/15 Equivalent)
- Army Senior Service College (SSC) (14/15 Equivalent)
- Army Senior Service College Distance Education (SSC-DE) (14/15 Equivalent)
- Senior Enterprise Talent Management-TDY (SETM-TDY) (14/15 Equivalent)
- Senior Enterprise Talent Management Enterprise Placement Program (SETM-EPP) (REASSIGNMENT) OPTION 1 (15 Equivalent)
- Senior Enterprise Talent Management Enterprise Placement Program (SETM-EPP) (SES DETAIL) OPTION 2 (15 Equivalent)
- Senior Enterprise Talent Management Army Senior Civilian Fellowships (SETM-ASCF) (14/15 Equivalent)
- Enterprise Talent Management Command and General Staff Officers College (ETM-CGSOC)(PCS) (13 Equivalent)
- Enterprise Talent Management Command and General Staff Officers College (ETM-CGSOC)(TDY and Return) (13 Equivalent)
- Enterprise Talent Management Executive Leader Development Program (ETM-EDLP) (12/13 Equivalent)
- Enterprise Talent Management Temporary Duty (ETM-TDY) (13 Equivalent)
- Enterprise Talent Management Shadowing Experience (ETM-Shadowing) (13 Equivalent)

DSLDP Packet:	View Draft
SSC Packet:	View Draft
SSC-DE Packet:	View Draft
SETM-TDY Packet:	View Draft
SETM-EPP Packet:	View Draft
SETM-EPP2 Packet:	View Draft
SETM-ASCF Packet:	View Draft
ETM-CGSOC-(PCS) Packet:	View Draft
ETM-CGSOC-(TDY) Packet:	View Draft
ETM-EDLP Packet:	View Draft
ETM-TDY Packet:	View Draft
ETM-Shadowing Packet:	View Draft

Save Program Selections

[Save All](#)

Have you completed the CES course associated with your current grade (Intermediate or Advanced) or been granted equivalency/constructive credit by G-3/5/7?

- Yes
- No

APPLICANT MOBILITY STATUS

Mobility is a pre-requisite for DSLDP, SETM-SSC, SETM-SSC DE, SETM-EPP, SETM-ASCF and ETM-CGSOC. Mobility will be required for SETM Career Planning upon selection or acceptance of new assignment. This mobility may be organizational, functional and/or geographic.

- I am willing to sign a SETM Mobility & Service Agreement and Upload a scanned signed copy at this time.
- I am not willing to sign a SETM Mobility & Continued Service Agreement at this time.

Click the following link [Mobility Agreement](#) to access the mobility agreement then print, sign, scan and upload on the career brief/profile page.

Click the following link [Continued Service Agreement](#) to access the service agreement then print, sign, scan and upload on the career brief/profile page.

STATEMENT OF INTEREST

Enter your Statement of Interest which outlines why you want to attend the program and how you intend to apply the skills you gain. Length of this statement is variable depending on program – either one or two pages at 12 pitch Times New Roman not to exceed 4000 characters.



5	Master	This level is characterized by knowledge and experience, individually or collectively, which indicates the senior civilian has an expert understanding of the advanced elements of the competency, and extensive evidence of applying it at the senior civilian level of responsibility. The competency may be directly related to a primary focus of the senior civilian's responsibilities. The senior civilian demonstrates the competency as a major part of the responsibilities of an senior civilian position and is held accountable for work products related to the competency.
4	Above Proficient	This level is characterized by knowledge and experience which exceeds that described in the level 3 proficient definition but does not fully meet that described in the level 5 master definition.
3	Proficient	This level is characterized by knowledge and experience, individually or collectively, which indicates the senior civilian has a substantive understanding of the working elements of the competency, and significant evidence of application at the senior civilian level of responsibility. At this level, the competency may be indirectly related to a primary focus of the senior civilian's responsibilities. The senior civilian demonstrates the competency as an active participant in senior civilian work projects to produce work products.
2	Above Baseline	This level is characterized by knowledge and experience which exceeds that described in the level 1 baseline definition but does not fully meet that described in the level 3 proficient definition.
1	Baseline	This level is characterized by knowledge and experience, individually or collectively, which indicates that the senior civilian possesses a general understanding of the basic elements of the competency, and limited evidence of application at the senior civilian level of responsibility. At this level, the competency may not be a primary focus of the senior civilian's responsibilities. The senior civilian is developing a greater awareness of the competency and has a limited role in senior civilian work related to the competency.

[Show All Definitions](#) [Hide All Definitions](#)

Leading Change

Definition: This core qualification involves the ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Inherent to this ECQ is the ability to establish an organization's vision and to implement it in a continuously changing environment.

Subcompetency	Score
Creativity and Innovation	0
External Awareness	0
Strategic Thinking <i>Formulates objectives and priorities, and implements plans consistent with the long-term interests of the organization in a global environment. Capitalizes on opportunities and manages risks.</i>	0
Vision	0
Flexibility	0
Resilience	0

"DSLDP Applicants Only" Please describe the degree to which you meet this core competency and give Examples to support your assessment. You should cover all of the associated sub-competencies in your narrative.

Leading People

Definition: This core qualification involves the ability to lead people toward meeting the organization's vision, mission, and goals. Inherent to this ECQ is the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.

Subcompetency	Score
Conflict Management	0
Leveraging Diversity	0
Developing Others	0



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PREFERENCE 1 (OPTIONAL)

Location **Series** **Command** **Career Program** **Grade** **Position Type**

If you know the title of a particular position, please enter it here.

Please provide the reason for your preference. (Comments limited to 500 characters)

PREFERENCE 2 (OPTIONAL)

Location **Series** **Command** **Career Program** **Grade** **Position Type**

If you know the title of a particular position, please enter it here.

Please provide the reason for your preference. (Comments limited to 500 characters)

PREFERENCE 3 (OPTIONAL)

Location **Series** **Command** **Career Program** **Grade** **Position Type**

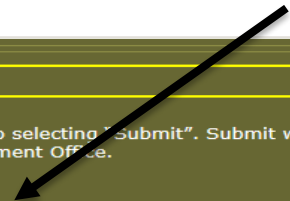
If you know the title of a particular position, please enter it here.

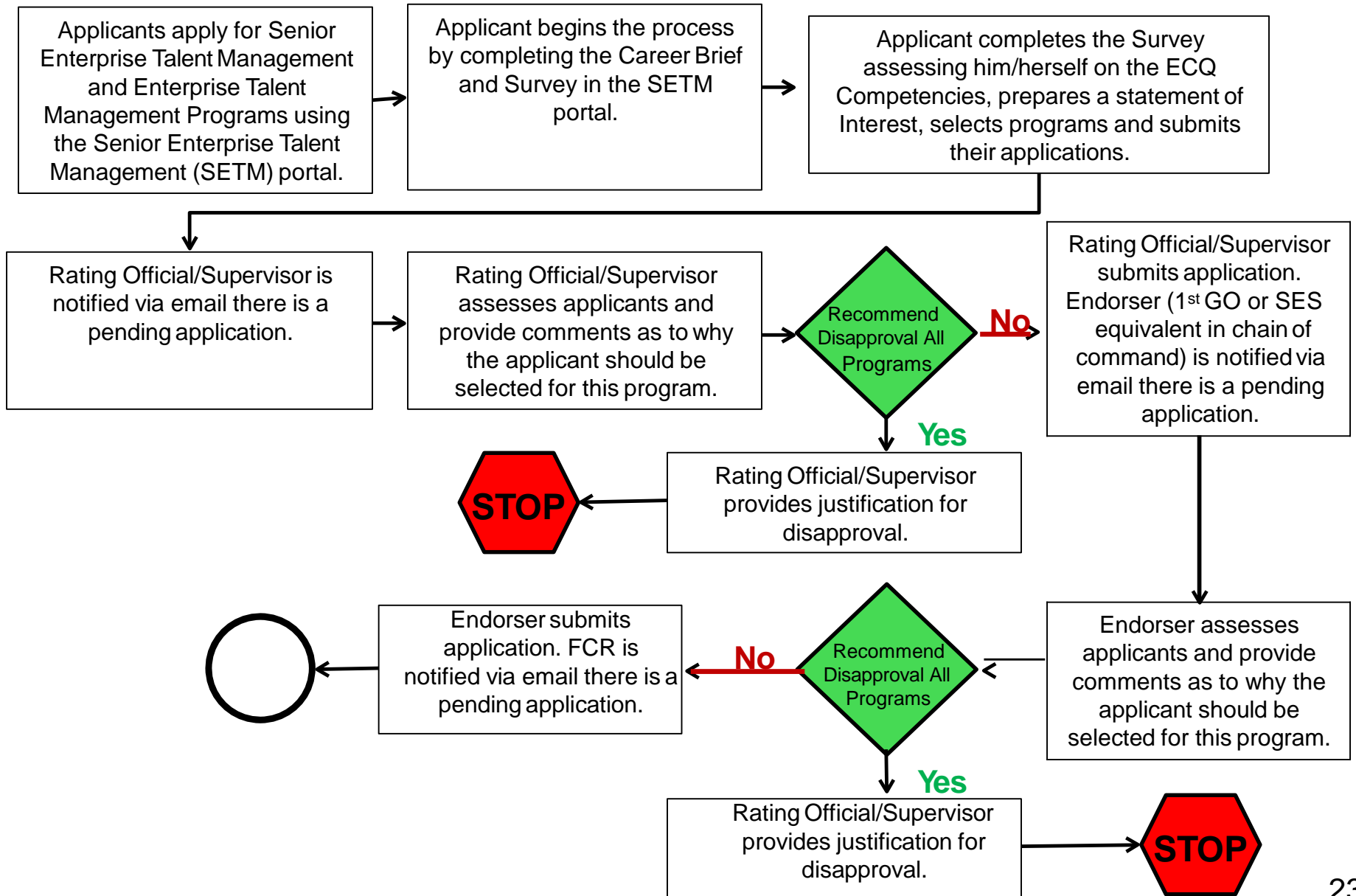
Please provide the reason for your preference. (Comments limited to 500 characters)

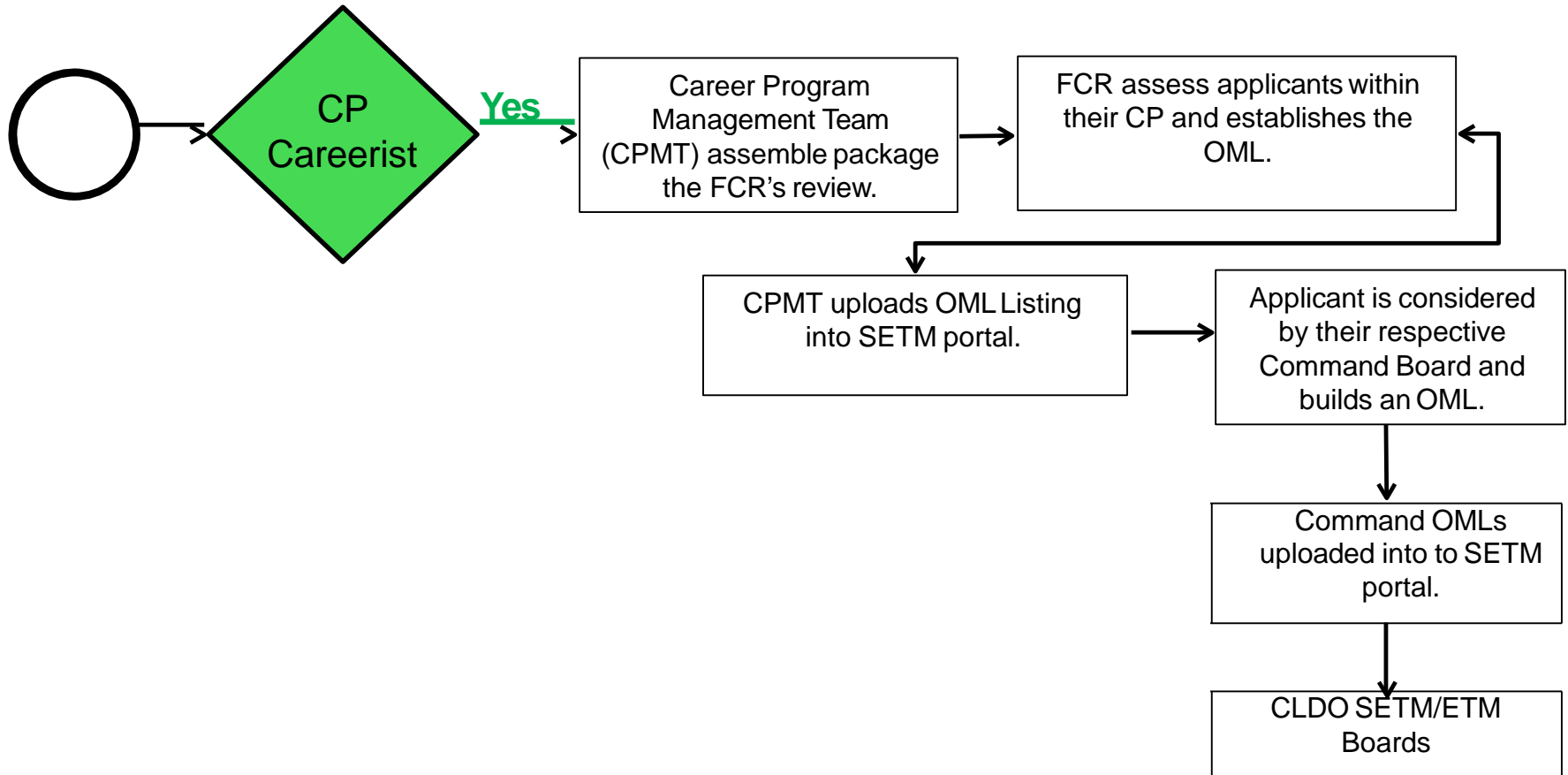
Save Preferences

[Save All](#)

Please ensure you have uploaded required documents and completed all requirements prior to selecting "Submit". Submit will lock the survey and forward to the next level in the application process. Survey can be unlocked by contacting the Civilian Leader Senior Management Office.







Roles
Rater = Supervisor
Endorser = GO or SES in Chain of Command
FCR = SES level in CP



Recommendations located on the SETM system under “How to apply for SETM/Application Helpful Hints”

- Time Invested in Completing Application
- Statement of Interest
- Appraisals (Employee Potential)
- Rater/Endorser/FCR Comments
- Resume Accomplishments (Measurable and Quantifiable)
- Competency Scoring



Chief, Civilian Leader Development Office
edmund.shaw.civ@mail.mil or 703-693-1128

angel.l.maldonadoramirez.civ@mail.mil or 703-695-4834

CLDO Group Email

usarmy.pentagon.hqda-asa-mra.list.samr-cslmo-edd@mail.mil

SETMS Homepage

<https://www.csldo.army.mil/Index.aspx>



Back-up Slides for SETM/ETM Application and Board Preparation



SETM Board Review and Analysis

- **Competence Assessment of Candidates**
 - Performance and Potential
 - Statement of Interest
 - Rater's Assessment
 - Endorser's Assessment
 - Functional Chief Representative
 - Executive Core Qualifications
 - Candidates' Resumes
- **Training Education**
- **Utilization and Assignments**
- **SETM Packets**



Competence Assessment of Candidates (1 of 7)

- **Performance and Potential:**

- Comments that clearly articulated a candidate's performance and future potential viewed as a plus.
- Weak comments sent a clear message to the board and pondered rating chain's support of candidate.
- Length of time candidates spent in the assignments coupled with Executive Core Qualifications (ECQs) that represent the critical leadership skills were positives.
- The five documents that helped produce the most accurate snapshot of the candidates were the Statement of Interest, Raters' Assessment, Endorsers' Assessment, ECQs submitted by the candidates and candidates' resumes.



Competence Assessment of Candidates (2 of 7)

- **Statement of Interest:**
 - That clearly articulated a goal and path using the SETM programs as developmental vehicles to achieve the goal set the stage for the board member.
 - The statement of interest was the first look at the candidates' ability to construct a vision and develop this vision into a tangible end state through written communication.
 - Error free, well-constructed statements of interest with a logical flow were a plus.



Competence Assessment of Candidates (3 of 7)

- **Rater's Assessment:**

- Raters did not routinely send clear and consistent messages reflecting performance and potential.
- Raters should be educated on the impact of inconsistent messaging.
- Raters that distinguished excellence in the performance of their employee painted a picture of potential and confidence in the employee's ability to perform at higher levels.
- High ratings must be justified and measurable.



Competence Assessment of Candidates (4 of 7)

- **Endorser's Assessment:**

- Carried a lot of weight when the verbiage correlated with the score assigned to each competency.
- Endorsers were most effective when their rating reflected the competency demonstrated by the applicants as major parts of their responsibility.
- The Board weighs heavily on endorsers' inputs.
- Endorsers are encouraged to help manage their highly performing employees' careers.



Competence Assessment of Candidates (5 of 7)

- **Functional Chief Representative (FCR):**
 - FCR endorsements are an asset to the board.
 - FCR endorsements that expressed the applicant's accomplishments, developmental needs and rating within the career program was informative to the board.



Competence Assessment of Candidates (6 of 7)

- **Executive Core Qualifications (ECQs):**
 - The ECQs define the competencies needed to build a federal corporate culture that drives for results, serves customers and builds successful teams and coalitions within and outside the organization.
 - Each core qualification has sub-components. Each sub-component of the ECQs should be addressed as completely as possible.
 - In many cases, candidates' ECQs were not complete and did not correlate with their individual accomplishments versus accomplishments of a team or group. CLDO recommends candidate and rating chain seek SES involvement to properly prepare ECQs.



Competence Assessment of Candidates (7 of 7)

- **Candidates' Resumes:**

- Having a solid and effective resume greatly improved applicant chances for selection.
- Putting the most important information first; previous work experience, generally was the most effective resumes.
- Back up qualities and strengths, instead of listing responsibilities, list and describe professional achievements with quantifiable and tangible examples that demonstrate results and outcomes.
- Incomplete documentation sent a negative message to the Board.



Training and Education

- Although Civilian education is a prerequisite and Bachelor's Degree is a requirement for Professional Military Education (PME) programs, higher degrees did not impact candidates negatively or positively.
- The Board tended to view developmental courses completed, like the Civilian Education System Advanced Course, positively, showing that individuals were lifelong learners and concerned with their professional development.



Utilization and Assignments

- The Board viewed applicants' records that displayed outstanding service in a range of diverse assignments, which showed normal progression, to include special assignments.
- It is essential that leaders in the field place high performing subordinates in career enhancing and professional growth assignments.
- The board considered the length of time the applicant has been in their current assignment to see if they had enough time to make contributions and accomplish organizational goals.
- Accomplishments should have been quantifiable and measurable.



SETM Packets

- The overall quality and content of a packet is the first representation of a candidate view by the Board.
- Packets missing documents were considered incomplete and not considered by the board. **We strongly recommend candidates to request their transcripts immediately. Transcripts received after CLDO's deadline are viewed as an incomplete packet.**
- It was imperative that candidates, leaders, and Command representatives started the packets early and paid close attention to detail to the general content of each packet.
- Applicants are highly encouraged to compete for multiple programs.